

MONKS ELEIGH PARISH COUNCIL

MINUTES OF MEETING OF 21 SEPTEMBER 2017

Those present: Chairman Cllr Clarke, Cllr Derry, Cllr Reynolds, Cllr Day, Cllr Keitley Webb

No members of the public in attendance.

1. Apologies for absence:

- i _____ All Councillors present. Councillors noted that the Clerk is absent as she was unable to add this additional meeting to her timetable. Cllr Clarke agreed to take the minutes
- ii Not applicable

2. To receive members' declarations of interest .

- i _____ One non pecuniary interest declared by Cllr Derry in relation to item 5 of the agenda (to be held in camera) She did not take part in the discussion or vote.

No pecuniary interests

- ii No gifts of hospitality received
- iii Not applicable

3. _____ To receive a report about the position of Parish Clerk and to consider next steps

Nicola Smith's notice period, following her resignation by letter on 3 July, ended on 3 August .The period in which we asked for applications is at an end. We have received no applications. Nicola has confirmed that she will continue for a while in the hope that we can find a replacement. The arrangement will be that she could give us very short notice should she wish to leave, and we could do likewise. In terms of finding a new Clerk, Nicola will continue if we wish as RFO . It is possible to split the Clerk and RFO roles. We can continue without a Clerk, as long as between us we fulfil the clerking roles, but we cannot continue without an RFO. If Nicola leaves one of us would have to be RFO. Cllr Derry is already Internal Auditor. Former Cllr Eames fulfilled the role of RFO before Nicola Smith was appointed as Clerk. The Chairman. Cllr Clarke does not consider she has the time or resources to be RFO and no one else would like to be.

Agreed by all Cllrs to ask Nicola Smith, kindly , to continue clerking and fulfilling RFO role at present and to leave the advert on the SALC website in the hope that we attract applications from candidates.


4. Public Forum

0 members of the public present so no matters raised.

Proposal under LGA to exclude the public from the meeting – as per agenda to discuss

5 Update on completion of the lease with VHT/CIO; and

6. Consideration of application made by Birketts (on behalf of Mr Alan Braithwaite) under Freedom of Information Act 2000 and Parish Council's response to that application

Signed 

Dated 27-11-17

Resolved unanimously to do so at this stage (although no public present and councillors anticipate that in time the in camera status of these matters will be lifted)

Signed

Thomas Henry

Dated

27-11-17