

MONKS ELEIGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING ON 20th June 2018

The Parish Council Meeting was held on 20th June 2018 at 7.30pm in the United Reformed Church Hall, Monks Eleigh. Chairman Cllr D Reynolds welcomed the following Parish Councillors – P Derry, C Eames and A Forrest.

In accordance with the changes in legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the Meeting, subject to complying with certain provisions. ***A full transcript of the statement is available from the Parish Clerk upon request.***

28/18 Apologies for absence:

Apologies for absence – Cllr Day on holiday

Cllrs consented to accept the apologies.

29/18 To receive Members' Declarations of Interest:

No disclosures of pecuniary and non-pecuniary interests for the agenda under discussion;

No declarations of gifts of hospitality received;

No requests for dispensation for pecuniary interests

29/18 Public Forum

A member of the Speed Watch team informed the council that they are meeting with Rod from Speed watch to agree the positions along the road to work from.

30/18 Annual Accounts for the Year Ending 31 March 2018

It was agreed to approve and accept the Annual Internal Audit report 2017/18

It was agreed to approve and accept the Annual Governance Statement which the Chairman signed

It was agreed to accept and approve the Accounting Statement which the Chairman signed. It was noted that a cheque to Wattisham First Responders for £100 has not been paid in.

31/18 Finance

It was agreed to approve schedule of items awaiting authorisation. It was also agreed to authorise purchase of replacement defibrillator pads

32/18 Planning Matters:

Application DC/18/05751 – Planning Application – without compliance of conditions – Application under Section 73 of the Town and Country Planning Act. Erection of 1 No two-storey dwelling, new vehicular access and associated ancillary out0-building incorporating part B1 office use without compliance with Condition 2 (Approved plans and documents) - Land West of The Fen, Swingleton Green, Monks Eleigh IP7 7AB

Agreed that the previous application was supported by the Council and no objection to this application

33/18 Email received from a Parishioner

A response to the email was agreed. Clerk to action and to send a copy to Mrs Clarke

34/18 Resignation of Parish Councillor and Responsible Finance Officer

It was agreed to advertise the vacancy for a Parish Councillor on the website. Clerk to inform Babergh District Council and to request they update their website accordingly.

It was agreed to put a link to the Highways reporting page on the website to cover the former Cllrs role as Parish Representative for Highways.

Cllr Eames was appointed as Asset Manager.

It was agreed for the Clerk to be the Responsible Finance Officer and to increase her hours by one and a half per week to reflect this.

35/18 Data Protection

Clerk to check about the appointment of an external Data Protection Officer

It was agreed to adopt the Data Protection Policy, Privacy Policy and the consent form which had been circulated. The consent form is to be used electronically where possible.

Clerk to make a Data audit starting from May 2018 with the Data available.

Date of next meeting: Parish Council Meeting 23 July 2018

Meeting closed at 8.40pm